

ADULT MEMBERSHIP APPLICATION

Membership (iMIS) #	_____
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You must be female and at least 18 years old or the age of majority in your province or territory.

PART A: Contact Information

Applicant				
Name:				
_____		_____		
First Name and Initials		Last Name		
Address:				
_____	_____	_____	_____	_____
Apt./No.	Street	City/Town	Province	Postal Code
Telephone:				
Home: () _____		Work: () _____		Cell: () _____
email:				
_____				Fax: () _____

Emergency Contact

Name:				
_____		_____		
First Name and Initials		Last Name		
Telephone:				
Home: () _____		Work: () _____		Cell: () _____

PART B: Interest and Availability

What type of Guiding experience are you interested in?				
<input type="checkbox"/> Sparks 5-6	<input type="checkbox"/> Brownies 7-8	<input type="checkbox"/> Guides 9-11	<input type="checkbox"/> Pathfinders 12-14	<input type="checkbox"/> Rangers 15+
Preferred Unit: _____		Preferred District/Community: _____		
Please specify other: _____				
Available on: <input type="checkbox"/> Mon <input type="checkbox"/> Tues <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat				
Time(s): <input type="checkbox"/> Day <input type="checkbox"/> Evening		Date you can start volunteering: _____		

PART C: Previous Membership

Are you a previous member of Girl Guides or Girl Scouts in another country? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If yes, in which country? _____		How many years? Girl _____ Adult _____		
Are you a previous member of Girl Guides of Canada? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please answer the following):				
1. <input type="checkbox"/> Girl - Did you earn:				
<input type="checkbox"/> Gold Cord	<input type="checkbox"/> Canada Cord	<input type="checkbox"/> Chief Commissioner's Gold Award		
<input type="checkbox"/> Cadet Pin	<input type="checkbox"/> All Round Cord	<input type="checkbox"/> Other		
Number of year(s) as a Girl Member in Canada: _____				
2. <input type="checkbox"/> Adult - Position(s) held: _____				
Membership start date: _____		Membership end date: _____		
District/Community: _____		City: _____		Province: _____
Name used if different from current: _____				

Mentoring

The GGC Mentoring program pairs every new Guider with a trained, experienced Guider (mentor). New Guiders are registered as a mentee and will be notified once paired with a mentor.

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at www.girlguides.ca or contact your provincial or national office.



PART D: References and Screening

The safety of the girls is our highest priority. As part of your membership application you will be required to: submit a current police records check (PRC) no more than six months old that meets our screening requirements; have an initial screening interview; complete Orientation to Guiding; and provide two references that can be from your work, other volunteer experiences and/or personal life. If you recently moved to a new community you may give contacts from your previous community.

NOTE: Girl Members transitioning to adult membership and returning Members absent two years or less are not required to provide references or have an initial screening interview. However, they must fill out page 1 of this form, submit a valid PRC and sign the Member Volunteer Agreement on page 2.

Reference #1

Name: _____		Relationship: _____	
First Name _____	Last Name _____		
Address: _____			
Apt./No. _____	Street _____	City/Town _____	Province _____
		Postal Code _____	
How long have you known this person? _____		Year(s): _____	Month(s): _____
Home Phone: () _____		email: _____	

Reference #2

Name: _____		Relationship: _____	
First Name _____	Last Name _____		
Address: _____			
Apt./No. _____	Street _____	City/Town _____	Province _____
		Postal Code _____	
How long have you known this person? _____		Year(s): _____	Month(s): _____
Home Phone: () _____		email: _____	

PART E: Use of Information

Please check if you **do not** wish your name to appear on District/Admin. Community or event lists for the purposes of:

- Fundraising Activities
 Follow-Up Surveys
 Information on non-Guiding Events

PART F: Member Volunteer Agreement

I understand that by signing this agreement:

- a Member volunteer position with Girl Guides of Canada-Guides du Canada is not automatic and that I must successfully complete the screening process to become a Member volunteer.
- I am female and the age of majority in my province or territory.
- I agree to participate in Training and Enrichment for Adult Members (TEAM) as required for my position.
- I have read and understand the **Code of Conduct**, and I agree that I will abide by it and uphold its terms.
- a representative from Girl Guides Canada-Guides du Canada will be contacting my references as well as requiring me to submit a police records check (PRC).

Residents of Quebec: "The Parties to this agreement declare that they have expressly requested that these covenants be drafted in the English language; les parties aux présentes déclarent qu'elles ont spécifiquement demandé que la présente entente soit rédigée en anglais".

Applicant's Signature: _____ Date: _____

For Internal Use:

Position: _____	Unit: _____	Unit iMIS #: _____
District/Admin Community #: _____	Area: _____	

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PLEASE DETACH THIS PAGE AND RETAIN FOR YOUR RECORDS.

DO NOT RETURN WITH THE SIGNED APPLICATION

Code of Conduct

(Revision: December 9, 2010)

This Code of Conduct is an integral part of involvement with Girl Guides of Canada – Guides du Canada (GGC). The Code of Conduct requires all Members, all volunteers, all employees, and all parents and guardians of Members to:

1. Refrain from words, actions and behaviour – in any medium -- that demonstrate disrespect for other Members, volunteers, employees, or the family members of such individuals.
2. Uphold GGC's reputation and integrity by ensuring that their conduct, whether in person, online, or otherwise, brings honour and dignity to GGC.
3. Be vigilant in ensuring an environment that is safe and protects girl and adult Members, volunteers and employees from emotional, physical, verbal and sexual abuse.
4. Respect other Members', volunteers' and employees' rights to privacy and the confidentiality of their personal information.
5. Act with honesty and integrity when dealing with property, monies and any other assets belonging to GGC.
6. Respect and abide by the laws of Canada and of the relevant Province or Territory.
7. Treat Members, volunteers, employees and Members' families fairly, knowing that GGC does not tolerate unlawful discrimination on the basis of race, national or ethnic origin, citizenship, colour, religion, sex, age, mental or physical ability, political beliefs, socio-economic status, health-related status, sexual orientation, marital status, or any other grounds enumerated in the human rights legislation of the jurisdiction in which the individuals involved are located.

In addition, Members, volunteers and Employees will:

8. Subscribe to the principles of the Promise and Law of GGC and adhere to GGC's bylaws, policies and procedures.
9. Fulfill their roles and responsibilities as stated in their position descriptions (where applicable) and act within the limitations of their authority in the discharge of their duties.
10. Diligently maintain the confidentiality of any information regarding GGC that they have obtained in the course of performing their roles in Guiding and that is not generally available to the public.

Girl Guides of Canada-Guides du Canada reserves the right to take action regarding any breach of the Code of Conduct.

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The Code of Conduct and You

(March 2011)

The stated values for Girl Guides of Canada (GGC) are stipulated in the Promise and Law, and are further reinforced by the Code of Conduct. Being a part of the Guiding community, you – girl Members and their parents/guardians, adult Members, volunteers, and employees – have the right to participate in an environment that is respectful, safe, and positive. With this right comes the responsibility to ensure a respectful, safe and positive experience for everyone involved in Guiding.

Each person involved with GGC has roles and responsibilities with respect to the Code of Conduct:

- Uphold the principles of the Code of Conduct and be personally accountable for your actions and behaviour.
- Hold each other accountable for actions and behaviour.
- Use open, clear and respectful communication to resolve issues.
- Take prompt and reasonable action to address issues in a timely manner to avoid unnecessary escalation, and seek assistance if necessary.
- Be a role model for others, especially for our girl Members/daughters/wards.

Adult Members working with girls are expected to:

- share and explain the Code of Conduct to the girls in their Unit, and together establish a common understanding of the Code of Conduct as it applies to their Unit;
- educate themselves on GGC policies and procedures;
- explain to non-member volunteers, and parents/guardians, the policies and procedures relevant to their interaction with GGC;
- communicate regularly and meaningfully with parents/guardians;
- maintain consistent standards of behaviour for all girls.

Parents/guardians are expected to:

- encourage and assist their daughter/ward in following the Code of Conduct;
- ensure that other parent(s)/guardian(s) of their daughter/ward are aware of the Code of Conduct, and of their responsibility in following it in their interactions with GGC;
- support the efforts of GGC and its adult Members in maintaining an environment where all can enjoy Guiding;
- communicate regularly and meaningfully with the Unit Guiders of their daughter/ward's Guiding Unit

Girl Members are expected to:

- Participate in programming with their Unit Guider to learn about the Code of Conduct and our standards of behaviour.

The Code of Conduct policy is available from adult Members or from provincial offices. Adult Members and employees can access policies related to the Code of Conduct through the Member Zone section of the GGC website.