



APPLICATION INSTRUCTIONS Girl Member

Please read these instructions carefully before filling in the international trip application. It provides important information on how to correctly complete the application as well as how your application will be assessed.

Application forms

A complete application consists of:

- A completed Girl Member application form (Parts A to G fully completed)
- Two completed reference forms (one from your Guider and one from outside of Guiding)

Girl Member application form

- Please read all forms carefully and answer the questions specifically and completely.
- You can apply to more than one trip with a single completed application form. To do so you must complete Part G (Trip Interest) separately for each trip.
- Because the application form is photocopied for the selection process, please print using a black pen or complete online and print.
- Applicants may complete the form in English or French.
- Girls must complete their own application form. We suggest that they receive assistance from a Guider, International Adviser or Commissioner.

Part A. Personal Information

- All sections must be completed for an application to be considered.

Part B. Participant Agreement

- Participant agreement must be read and signed, indicating applicant's understanding of her responsibilities if she is accepted for a nationally-sponsored trip.

Part C. Permission and Guarantee of Financial Responsibility

- All applicants must receive permission from their parent/guardian to apply.
- All nationally-sponsored trips are subsidized – see the Event Fact Sheet for subsidy amount.
- Additionally, an applicant may be eligible for travel grants from her province, area, Unit, etc. There is no guarantee of this funding and each council must be contacted separately.
- Upon acceptance, a girl Member may fundraise for her trip. Please refer to GGC's fundraising guidelines, a copy of which will be forwarded to successful applicants. The fundraising guidelines are also available on MemberZone (ask your Guider to help you access these): <https://memberzone.girlguides.ca/C4/Fund-Development/Document%20Library/Fundraising%20Guidelines.pdf>.
- To apply, a girl Member understands that the subsidies and fundraising described above may not cover all of her trip costs. Thus the girl Member must have a parent/guardian sign her application, indicating that he/she will be responsible for any uncovered costs related to the trip.

Part D. References

- Names and contact information for your two references (who will fill out the associated reference forms) must be given. This is very important in the event that a reference form is not received for an application.

Part E. Self-evaluation

- Applicants must provide a specific example of how they have demonstrated each quality or skill.

Part F. Relevant Experience

- In order to qualify for a nationally-sponsored trip, an applicant must:
 - Have spent time away from her family
 - Meet all physical requirements outlined on the event fact sheet
 - Have camping experience if a camp is involved

Part G. Trip Interest

- An applicant must clearly answer all points in this section.
- The applicant's response must not exceed 600 words for all points in Part G.
- If applying to more than one trip, the applicant must complete Part G separately for each trip.

Girl Member Reference Forms

- Girl Reference forms must be received separately from the girl's application form.
- The same reference forms may be used for more than one event within the same year.
- If the applicant is applying for more than one event, the person providing the reference should clearly indicate all the event names on the Reference form.
- The applicant should choose a non-Guiding reference who has known her well enough and long enough to be able to evaluate her in the listed areas.
- The applicant should provide both her Guider and her non-Guiding reference with the reference form, the Event Fact Sheet(s), Reference Guidelines as well as a stamped addressed envelope. It is the applicant's responsibility to check with her province to whom the application and reference form should be sent.

Application process

- Applicants should check with their province as to when application forms are due and ensure that they send their application in by this date – late applications will not be considered.
- Applicants should also ensure that their references know the application deadline and can forward the reference forms by this date.
- Applications will be assessed according to Parts E, F and G of the application form and the applicant's two reference forms.
- Applicants will be informed by national if they have been accepted for the event.

Note: In order that as many Members as possible have the opportunity to participate in nationally-sponsored international events, Members selected may participate in these events only once as a girl

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at www.girlguides.ca or contact your provincial office or the national office for a copy.