



Changes to Member Records

This form can be used for any change or addition to a Member's iMIS record

Section 1. Contact & Unit Changes

Section 2. Awards, Training Recognition and Events

Submit to iMIS Input Site: e-mail as a word document or PDF; faxed or mailed
_____ iMIS # of Member Submitting this form

Section 1: Changes to Member's personal information and/or activity

Member name : _____ iMIS # _____

New name: _____

New address: _____

New phone #: () _____ () _____ () _____
Work Home Cell

Unit change Ending activity End date: _____
Type of activity ending: _____
Name of new Unit/activity _____ Date _____

Section 2: Updates to awards, training and events

Awards: Please give the name of the award indicating if it is a national or provincial award and the date received.

Member Name	iMIS #	Award	Date (y/m/d)

We protect and respect your privacy. Your personal information is used only for the purposes stated on or indicated by the form. For complete details, see our Privacy Statement at www.girlguides.ca or contact your provincial or national office.

