

GUIDELINES FOR COMPLETING CONFIDENTIAL NON-GUIDING REFERENCE

This form is to be completed by someone who:

- Is NOT a relative.
- Is not and has not been a member of Guiding.

You could ask a teacher, coach, minister, employer, employee, adult co-worker, family friend, neighbor etc.

Each year, many Guiders/Girl Members apply for Interprovincial Events. Therefore, filling out this form completely is very important. The size of Alberta Council makes personal interviews impossible, so the creation of a word picture is very important.

In order to help us select the most suitable representative of Guiding within Alberta, Yukon and Northwest Territories for each event, your honest, detailed evaluation in the space provided of the applicant's qualities is greatly appreciated. The guidelines given below are suggestions only; your additional thoughts are very valuable. Any information given will be considered strictly confidential.

This is a confidential form, it will not be shared with the applicant.

2. Social and emotional maturity: Courtesy, tolerance, adaptability, poise, capability, expression of thoughts, awareness, sincerity.

3. Ability to adjust to different situations and people: Is she quick to realize if any problems are developing with different conditions she may encounter overseas, with new and unexpected situations? Can she adjust to different situations? Can she get along with all age groups? Has she a sense of humor?

4. Sense of responsibility, co-operation and initiative: Does she accept duties assigned to her? Does she do her share? More? Less? Does she show initiative? Is she able to work co-operatively with other adults/girls in decision making and solving problems? Does she make suggestions, voice her opinions?

5. Leadership ability: Leadership, ability to mix, ability to listen, sense of humor, consideration, ability to conform to the discipline of the group, co-operation, tact, attitude toward all age groups.

6. What in your opinion would make this applicant a suitable person for this event? Read the information sheet pertaining to the event. Does she have any outstanding personality traits or skills that would enhance the experience she and others would have at this event?

Further Comments: Please be objective and honest whether or not you would recommend this applicant to be selected for this event. Sending an applicant not suitable for the event is not fair to her nor her fellow participants.