

NB/PEI Financial Alignment

Sept 2019, Revised Apr '21, Sept '22, Oct '23

Notes:

- The revenue and expense breakdown will be reviewed each year and adjustments made as required based upon consensus of the Area Commissioners.
- Financial Alignment recommendations were developed in conjunction with Area Commissioners with feedback from Area Councils and Treasurers.
- Motions will be approved to accept the Financial Alignment recommendations at both Provincial Council and Area Council meetings.

Area

- Guider Registrations in all positions
 - Districts must closely maintain rosters, Area will be billed for termed Members
 - Link and Trefoil members are paid at the discretion of Area if a person is contributing (Members at Large must pay their own registration)
 - Link members are paid for by the Area in which they are active.
- Area Administration costs
- Area Property expenses
- eLearning Fees
- New Guider uniform support for the shirt – up to \$35
- Meeting rentals for Area meetings, and/or costs associated with Area events, and Area Banquets
- Awards – Guider Area awards, Merit Awards, plus senior Girl Awards for Canada Cord, Trailblazer, Commonwealth (LBP to be evaluated if Girl Award process changes)
- Wilderness First Aid – interested parties to inquire to Camping Adviser or AC
 - Area to decide on a case by case basis, based upon expected use/benefit of member attending the event
 - Cost will be divided as follows: Provincial Camping budget \$100, Area up to 1/3 of cost after Camping contribution according to Area budget, Guider pays remaining amount
 - E.g. WFA Course \$280, Provincial Camping budget pays \$100, Area pays 1/3 of \$180 = \$60, Guider pays \$120
- Area Trainings:
 - Expenses for trainers
 - Mileage for Guider participants as per current rate \$0.50/km for travel over 80 km round trip
 - If a Guider requires a meal while travelling to/from training (E.g. due to long distance- over 3 hours OR difficult timing - leaving work and going directly) they are to use their Provincial P Card or submit receipt to nb-executiveassistant@girlguides.ca for reimbursement. (Breakfast \$8, Lunch \$12, Dinner \$20)
- GM/Soar/Independent Trips – Area to make available Fundraising cookies at \$25.00/case
- Annual Provincial Meeting and Provincial Training Workshops – Area pays mileage and accommodations (min 2 per room)

District

- Pins: New Unit Guider, Service Pins for Guiders, Bronze, Silver, & Gold Unit Guider Pins
- District Administration costs (includes name tags for Guiders)
- Meeting rentals and expenses for District meeting or events
- Annual Provincial AGM and Provincial Training Workshops – District pays participant registration fee (not including swag item)
- Area AGM/Year End Banquet – District pays participant fee (not including swag item)
- Districts with available excess funds, over and above 18 months operating costs, may decide to support girls who are selected for National/International travel.

Unit:

- Unit program expenses (meeting supplies, unit badges, pins, etc.)
- Annual Provincial AGM and Provincial Training Workshops - Guider assumes any additional costs during travel to/from the event not covered by the above.

Shared Expenses:

- Standard First Aid Training for Guiders and Girl Assistants working in the unit: 1/3 split (Area, District, Unit) for Girl Guide renewal periods only (every 3 years)

Registration fees as follows:

Registration Fees	
National	\$80.00
Province	\$55.00
Total Fee	\$135.00

Cookie Revenue (effective 2023 campaigns) as follows:

Cookie Revenue \$72 /case	
Cost of Cookies to Dare	\$21.75
National (includes S&H costs)	\$16.75
Province	\$4.55
Area	\$8.95
Camps -from Area if applicable	\$1.00
Districts	\$4.00
Units	\$15.00
	\$72.00

Trip / Travel Funding.....

Summary of the Financial Support provided to NB/PEI Members travelling on National, Provincial or Independent Trips / Travel	
as of 2022	
Nationally Selected Trips	
Girls	<ul style="list-style-type: none"> • NB/PEI girls selected for National Trips will be supported up to 1/3 of total trip cost to a maximum of \$1,000 per participant. • Please see Cookie Fundraising, below, for additional information.
Guiders	<ul style="list-style-type: none"> • Guiders are funded 100% by National for Nationally Sponsored trips.
Provincial Sponsored Trips	
Girls	<ul style="list-style-type: none"> • NB/PEI girls selected for provincially sponsored trips will be supported up to 1/3rd of the costs to a maximum of \$1,000 per participant. • Area agrees to provide support up to 1/3 of total after Provincial Contribution. (Sept 2022 Council) • Please see Cookie Fundraising, below, for additional information.
Guiders	<ul style="list-style-type: none"> • NB/PEI Guiders selected for Provincially Sponsored Internationally trips will be supported up to 100% of the total cost of the trip.
Independent Trips	
	<ul style="list-style-type: none"> • There is no financial support provided by the province for Independent Trips / Travel. • Please see Cookie Fundraising, below, for additional information.
ALL Trips / Travel	
All	<ul style="list-style-type: none"> • All NB/PEI Trips / Travel events will be provided 5 official NB/PEI Crests and an International scarf for each girl & Guider.
Cookie Fundraising Allocations: Provincial Sponsored Trips	
	<ul style="list-style-type: none"> • Cookie Profits for units: <ul style="list-style-type: none"> ○ Unit Cookies: regular events and activities: GUS-> \$15. Per case ○ Provincially Sponsored Travel Participants-> \$25 Per Case (from provincial revenue) ○ Nationally Sponsored Travel Participants-> \$25 Per Case (from provincial revenue) ○ Independent Travel (as approved by the Area)-> \$25 Per case (from Area revenue)